

AN ORDINANCE OF THE CITY OF SEVEN POINTS, TEXAS CREATING THE OFFICE OF CITY RECORDS MANAGEMENT OFFICER; AMENDING AND REPEALING ANY AND ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEAL CLAUSE AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEVEN POINTS, TEXAS:

WHEREAS the City of Seven Points recognizes the need for a City Records Management Officer therefore creating such office.

WHEREAS the City of Seven Points creates the office of City Records Management Officer pursuant to the Texas Municipal Law Manual, L.G.C. §203.025. Quote: "Other officers of the City shall be a treasurer, an assessor or collector of taxes, a secretary, a city attorney, a marshall, a city engineer, and such other officers and agents as are authorized by the city council from time to time. These officers may either be appointed or elected as the city council may provide by ordinance. The city council may confer the powers and duties of one or more of these offices upon other officers of the city."

WHEREAS the City Records Management office is created and said office shall be appointed by the City Council of Seven Points, Texas.

WHEREAS the powers and duties of City Records Management shall be prescribed by the City Council upon the appointment of same.


WHEREAS this ordinance shall repeal and amend any previous ordinance and shall provide for a severability clause.

WHEREAS the date of approval and adoption of this ordinance shall be the effective date.

PASSED AND ADOPTED THIS 12 DAY OF February, 1991.


Paul E. Mooneyham
Mayor

ATTEST:


Betty Davis
City Secretary